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Since 1987, Literacy Partners of Manitoba (LPM) has been committed to raising literacy levels in the province.

PGI Learner Bursary Program

Every year, LPM participates in the PGI Golf Tournament, which raises money that is distributed to Manitoba learners through the PGI Learner Bursary Program. The bursary provides financial assistance to learners in LPM member programs for supplies, transportation, child care, prescription eyewear, learning disability assessments, etc., to help support their learning goals.

Application Process and Eligibility

Learners must:

- apply for the bursary with support documents.
- be registered in a literacy program that is an LPM member.
- include a letter of reference from a practitioner whose organization is a member of LPM.
- be working with a practitioner who can vouch for their continued attendance and participation in the program.

An administration fee will be supplied at the end of the year to the program when you have filed the follow up reports.

For your information, the learner must be an adult who:

- Has been attending a community-based, not-for-profit adult literacy program for at least six weeks,
- Has been assessed as a Stage 1, 2 or 3 learner and
- Demonstrates a need for emergency funding (one month of assistance) for child care, transportation, supplies (not clothing), prescription eyewear and learning disability assessments. Other needs will be considered.

The practitioner/program coordinator/instructor who is an LPM member will act as a support to:

- supply a letter of reference for the learner,



- confirm the need (number of days attending the program, number of children needing care, cost of local transportation) as shown on this form,
- administer the funds to the learner as appropriate (e.g. distribute bus tickets, weekly taxi fare or assist with purchase of materials),
- supply a follow up report of the applicant's stay in the literacy program by the end of May so that the program may qualify for an administrative fee.

Bursary Review Process

LPM considers applications for PGI Learner Bursaries as they are received.

Who gets the money?

The literacy program will receive a cheque and pay out supports to the learner as required.

Reporting (Required at a later date)

Your organization agrees to provide a one page report including the continued attendance and participation of the learner in your program and financial statement describing how the funds were used. and. This report must be submitted by May 31, 2009. Mail reports to the Literacy Partners of Manitoba office.



PGI Learner Bursary Application Form (to be completed by coordinator, practitioner/instructor)

Please print and complete all sections.

Organization Name		
Registered Charity Number		
Project Name (if different from organization name)		
Contact Person and Title		
Mailing Address		
Phone		
Fax		
Email		
Is your program not-for-profit?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your program/project currently a member of Literacy Partners of Manitoba?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Name of the adult learner		
Learner start date		
Has this learner regularly attended your program?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
How many classes per week does this learner attend?	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>	

Summary of Need

Based on the learner's request, here is a summary of what is being requested from the PGI Learner Bursary Fund:

Guidelines (assistance for one month only)	Amount Requested
Supplies (maximum \$150)	\$
Transportation	\$
Child care	\$
Other (Please note)	
	\$
Total Amount Requested	\$
Total amount recommended by LPM PGI Bursary administration:	\$





Attachments (Required) in addition to the PGI Learner Bursary Application Form and Summary of Need

Letter of Support – Please submit a detailed letter of support for the learner applying for the PGI Bursary.

Signature (Required)

Please print:

Name above	
Title	
Date	

Please complete this application form and send it, with attachments to:
Literacy Partners of Manitoba
401 – 321 McDermot Avenue
Winnipeg, MB R3A 0A3

For more information, call Literacy Partners of Manitoba:
947-5757 or Toll free 1-866-947-5757 and speak to:
Connie Bell, Office Administrator, e-mail cbell@mb.literacy.ca
or
Lorri Apps, Executive Director, e-mail lapps@mb.literacy.ca